

12 December 2016

Dear Parents/Carers,

After last year's successful trip to Ford Castle, we are very pleased to offer your child the opportunity to visit in 2017. Ford Castle is a Mediaeval castle in the Northumberland countryside which operates as a unique educational and activity centre. Please see the attached leaflet for more details about this fantastic venue.

Our trip will take place from Wednesday 3 May 2017 to Friday 5 May 2017.

The children will follow a programme designed to give them the opportunity to explore the history, culture and geographical quirks that surround the castle, and take advantage of the exciting activities on site.

Accommodation is *inside the castle!* Modernised, comfortable dorms will accommodate the children, with adjacent bathrooms. Teachers' rooms are near to the children's dorms for ease of supervision and security. Mrs Nelson and Mr Grimes will be accompanying the children during the residential; I intend to join the group for Thursday 4 May.

While at the castle, our group will have the freedom to explore the entire castle, with the security of staying on private, gated property. Facilities on site include classrooms, team games areas, large common rooms and dining halls, disco and evening entertainment in the original long gallery. You can find further information at [www.ford-castle.co.uk](http://www.ford-castle.co.uk)

The castle staff are highly trained and lead the groups on activities, excursions, and evening entertainment including disco, talent show, quiz night, Egg Protector challenge and Grail Hunt. Food for each day is prepared by a dedicated kitchen team.

The total cost of the trip is £135.00 with travel subsidised by school.

This includes full board and accommodation, equipment, instruction and transport.

If you would like your child to participate in this visit, please sign and return the attached form together with an initial payment of £50.00 by Friday 13 January 2017.

The final payment is £85.00 to be paid by Friday 24 February 2017.

Arrangements can be made for the full cost of the trip to be paid on a weekly basis. Please contact Mrs Laidler in the office if you wish to take up this option. Full payment must be completed by Friday 24 February 2017.

If you do not wish your child to participate in this visit, they will be taught in school.

Kind regards,

Nicki Mathewson

Please delete as appropriate and return to school by Friday 13 January 2017:

- I would like my child to participate in the trip to Ford Castle, and have included my initial payment of £50.00 (cheques made payable to Northumberland County Council)
- I do not wish my child to participate in the trip to Ford Castle.

Name of Child: \_\_\_\_\_

Name of Parent: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_